



**THE STATE HOUSE
BANJUL**

Department of Strategic Policy and Delivery (DSPD)

**DSPD-UNDP TERMINAL MEETING ON SUPPORT TO OFFICE OF THE PRESIDENT
PROJECT**

Date of Meeting:	November 10, 2020	Time:	10:00 am
Meeting Chaired by:	Secretary General Mr. Noah Touray	Location:	Office of the President Conference hall
Minutes Prepared by:	Director General Prof. Jainaba M.L. Kah	Meeting Agenda: <ol style="list-style-type: none">1. Opening remarks by SG and UNDP RR2. Overview of the project mandate and rationale by Sering Falu- Project Manager (PM)3. Presentation of terminal evaluation key findings and recommendations by Sering Falu - PM4. Decisions on the recommendations issues and project asset matters (All)5. Way forward and closing6. A.O.B	

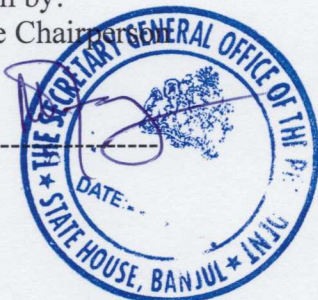
Attendees:

	Name	Institution	Designation
Present:			
1.	Mr. Noah Touray	OP	Secretary General
2.	Mrs. Aissata De	UNDP	Resident Rep
3.	Prof. Jainaba M.L. Kah	OP	Director General – DSPD
4.	Mr. Ismaila Danso	OP	Director – DSPD, Delivery Unit
5.	Mr. Momodou Dibba	OP	Director – DSPD, Policy Unit
6.	Mrs. Ndumbek Saho	OP	Director – DSPD, Coordination Unit
7.	Mr. Sering Falou Njie	UNDP	Covid -19 Program coordinator
8.	Mr. Abdou Touray	UNDP	Program Specialist UNDP

Agenda and Notes	
<u>Items</u>	<u>Discussion</u>
Opening Remarks by the UNDP Resident Representative	Thanked the Hon. Secretary General and DSPD for receiving the UNDP team for the terminal meeting of Support to the Office of the President (SoP) project.
Opening Remarks by the Secretary General	The Hon. Secretary General welcomed all participants in the meeting. He took the opportunity to thank UNDP for their continuous and consistent support to the National Development Plan (NDP).
Presentation of terminal evaluation key findings and recommendations by the consultant -	<p>The PM made a brief presentation highlighting the key findings of the terminal evaluation of the SoP such as relevance, efficiency, effectiveness, impact and sustainability. He informed the meeting the DSPD project is relevant to national development needs, hence DSPD's objectives are consistent with priorities of transitional and peacebuilding process of the country following the change of government in 2017.</p> <p>The PM indicated the project did not encounter any major unintended results that could have affected the deliverables of the project during implementation. However, he cited both the Delivery and Coordination units became components of the project based on the President's need for oversight of government programmes and high level coordination to support the coordination role of MOFEA. As such, some of the components considered as avenues for conflict resolution, peace building and social cohesion in the peace building fund (PBF) are now an integral part of DSPD. The DSPD, he emphasized, has brought changes in the well-being of individuals, households and communities by supporting the implementation of the NDP, which the project continues to support in the areas of policy formulation, monitoring implementation delivery as well coordinating the intervention of development partners.</p> <p>The DSPD also acts as a Secretariat for the Permanent Secretaries' Retreat. In addition, the DSPD initiated the Program for Accelerated Community Development (PACD) and provided significant technical inputs in the Government Food Relief for the COVID-19 pandemic amongst other.</p>
Decisions on the recommendations issues and project asset matters (All)	<p>The presentation however, highlighted some recommendations for the sustainability of DSPD including the following:</p> <ul style="list-style-type: none"> • Capacity building of DSPD staff and their full integration into normal OP activities. This will widen their learning experience and boost staff morale. • Government to provide training and other study tours, conference opportunities to maintain staff as the project phases out. Leadership matters and Political will is important in this regard. • Continue to provide quality analytical work and advisory capacity in order to continue to command respect and value from all stakeholders including the President.

	<ul style="list-style-type: none"> • Consultation with all stakeholders to continue with a view to having more institutions buying in to facilitate the institutionalization of the SoP project objectives. • Government needs to ensure mechanisms and systems are in place for policy support to sectors, as well as delivery and coordination mechanisms initiated are maintained and supported. • Continuous political will and support to DSPD to continue the good work they are doing and for the staff to be motivated and encouraged in their work. • DSPD to define key operational modalities and develop a realistic capacity development plan in to build sustainability. • DSPD to continually strategize on effective collaboration with sectors to build synergies and complementarity, with support from the SG Office, where needed.
Director General DSPD.	<p>The Director General of DSPD Prof. Jainaba M.L. Kah, thanked UNDP for their support to her department (DSPD). However, she took the opportunity to highlight some of the most immediate needs of her department which include:</p> <ul style="list-style-type: none"> • Capacity building, study tours and short term trainings for staff • Infrastructure development to get the DSPD building operational - data visualization training lab, office equipment/ furniture, laptops. • Strategic plan development including a communication strategy to rebrand and build DSPD's credibility and legitimacy.
Resident Rep UNDP	<p>The UNDP Resident Representative emphasized the need for DSPD to identify areas of focus for capacity building. She cited that cooperation framework for institutional building with bilateral partners such as Rwanda, Singapore, etc. can be developed. Finally, she expressed the need to consolidate coordination efforts of PBF project and for DSPD to explore with UNDP how to achieve this objective.</p>
Follow up	<p style="text-align: center;">Action Points</p> <ul style="list-style-type: none"> • DSPD to follow up with UNDP on funding institutional strengthening project. • DSPD to explore with UNDP how to play a greater role in coordinating the PBF project and other future projects. • UNDP to prepare inventory of project assets and hand over to DSPD.

Sign by:
The Chairman



Sign by:
the Secretary